

Victoria Beach Cottage Owners Association
Annual General Meeting 2025 – Approved Minutes
Sunday, July 13th, 12:00 - 2:00p.m. – Victoria Beach Clubhouse

Chair: Nancy Sarchuk Co-chair: Brad Scott Secretary: Joanne Gibson

Board Directors: Blake Taylor and Ian Fish (absent)

1. Call to order: 12:00 pm

2. Confirmation of quorum: Confirmed

AGM Welcome, AGM Guidelines, Robert's Rules

3. Adoption of agenda:

Correction from Board:

Number 6, New Business, Motion from the Board, the last line should read 'immediately upon **adjournment**' and not 'immediately upon approval'.

Adopted as corrected

4. Adoption of AGM 2024 Minutes (July 28th, 2024):

Motion from the Floor: Correction to *5. Other Business*

Mover: Laura Jones

5. Other Business will be annotated in the 2024 AGM minutes as:

There was a discussion regarding a motion from the floor related to the role of Associate Member's eligibility to serve on the VBCOA Executive Board. The VBCOA Executive Board will follow up.

The motion was discussed, voted on and approved by a show of hands. (correction: July 13, 2025)

Adopted as corrected

5. President's and Directors' Reports:

Secretary/Treasurer Report – Joanne Gibson

Communications Committee Report - Brad Scott

Zoning Bylaw Committee Report – Blake Taylor

President's Report – Nancy Sarchuk

6. New Business

a. VBCOA Constitution and Bylaws

Motion:

On behalf of the VBCOA Board, I move that the Victoria Beach Cottage Owners Association adopt the Victoria Beach Cottage Owners Association Constitution and Bylaws, Final Draft Version, circulated to members on June 19th, 2025, effective immediately upon adjournment.

Mover: Nancy Sarchuk, President

Second: Joanne Gibson, Secretary

Discussion:

3.5 At each AGM, Voting Members shall elect to the Board the following positions: President and two or four Directors.

Motion to Amend:

3.5 At each AGM, Voting Members shall elect to the Board the following positions: President, who shall ex officio also be a Director on the board, and two or four Directors, such number to be determined by the outgoing board, based on the number of candidates and with the objective that the board of Directors shall be of an uneven number.

Mover: Margot Langdon

Amendment adopted

Motion:

To adopt VBCOA Constitution and Bylaws Final Draft Version as amended.

Mover: Stuart Juzda

Adopted as amended

7. Q and A

A 30-minute Q&A period included questions on the following subjects, with answers provided by board members. Questions falling outside the official Q&A are not referenced here.

- Climate Change – the importance of protecting our canopy
- Shoreline Advisory Committee recommendations
- Shoreline Regulations re: structures
- 'Banks and beaches' motion from 2024
- Continued community collaboration to remove dead and dying trees / FireSmart™
- Collaboration between the Victoria Beach Trails Association and the VBCOA board

8. Election of Board

President: Nancy Sarchuk

Directors: Margot Langdon
Jim Mansfield
Matt Metcalfe
Susan Motkaluk

9. Adjournment – 2:00 pm